**Psychological Evaluation Report Quality Assurance Checklist**

[ ]  The required format is followed.

[ ]  The required elements are all contained in the report.

[ ]  Report submitted according to required timelines (or extenuating circumstances for any delays are clearly documented).

[ ]  Collateral sources of information (e.g., background records, interviews with caregivers) have been consulted (or an explanation of the extenuating circumstances which precluded this is provided).

[ ]  Testing measures are appropriate for the client’s population, consistent with the rationale for testing, and with established validity and reliability. At least one objective measure of personality/psychopathology/emotional and behavioral functioning is utilized (or an explanation of the extenuating circumstances which precluded this is provided).

[ ]  Test data is included (i.e., available numerical scores such as standard scores or T-scores).

[ ]  Test data is interpreted according to designated test publisher’s manual and in keeping with professional standards.

[ ]  Diagnostic impressions and conclusions are supported by the evaluation data. Alternative hypotheses are considered.

[ ]  Recommendations are supported by the evaluation data and are within scope of licensure and role of a TERM provider.

[ ]  Referral questions are addressed with sufficient detail for the reader to follow the logic of the evaluator. The connection between data and opinions is made clear.

[ ]  Documentation of any mandated child abuse report made by the evaluator is included, if applicable.

[ ]  Report documentation is written in impartial and unbiased language.

[ ]  Report is signed by provider.