

UNIFORM CHART ORDER



Adult & Children/Youth SUD Services

When SmartCare is down or new staff pending access to SmartCare, required assessments and forms may be completed using provided BHS created form-fills and/or SmartCare down-time forms, as applicable.

Manually completed data and forms that are indicated, as required, may be screened in the EHR when the program is up and running.

Name of form
Section 1 – Intake/Financial:
Residential Authorization (only for Residential clients)
Assignment of Benefits (AOB)
CalOMS Admission
Beneficiary Handbook Acknowledgement
Client Information Face Sheet
Financial Responsibility
Initial Brief Screening: <ul style="list-style-type: none">• BQIP (Adult clients)• Initial Brief Screening (Youth clients)
Section 2 – Administrative/Legal:
Program Admission Checklist & Attestation
Advance Directive
Client Rights & Complaints
Consent to Release
Coordination of Care Consent
Consent to Treat
Section 3 – Assessments/Evaluations:
CRAFFT Questionnaire (Youth only)
ASAM: <ul style="list-style-type: none">• CA ASAM (Adult clients)• Youth ASAM (Programs may utilize Initial Level of Care form for youth clients)
Risk Assessment
Safety Plan
Section 4 – Health/Medical:
Withdrawal Management Observation Log
DHCS 5078 (Centrally Stored Medication)
DHCS 5103 (Health Questionnaire)
TB questionnaire
Physical Exam Results
Proof of Pregnancy
Section 5 – Diagnosis/Treatment Planning:
Referral Document(s)
Diagnosis Document
Treatment Effective Assessment (<i>Only for intake to Recovery Services</i>)
Section 6 - Treatment:
Client Clinical Problems (Problem List)

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CalOMS Annual Update (as needed)
Residential Weekly Services Log
Progress (Service) Note
Section 7 - Discharge:
Discharge Plan
Discharge Summary
CalOMS Discharge
Section 8 – Drug Test Results/Other Reports:
Drug test results
Reports (to other agencies)