**To:** Mental Health System of Care Providers **Date:** 2/06/2020

**From:** Heather Parson, LMFT, Interim BHPC - Quality Management

**Re:** EBP Indicator Removal for Homework & Child Family Team Meetings

**Effective:** 2/14/2020

In 2017, BHS implemented the use of Evidence Based Practice (EBP) Indicators to capture Homework Assignment Given, Homework Assignment Completed, and Child Family Team Meetings. Recently, it has been discovered that this means of gathering data has caused errors in the Client Services Information (CSI) system and therefore, will need to be deactivated.

EBPs are identified for each program and entered in the Sub-Unit Table. Therefore, when you click on the EBP/SS button in the service entry screen, the fields will already contain the EBP that was set up for your program. Because these auto-populate, there is no reason for staff to utilize these fields once the Homework & CFT options are removed.

When entering Child and Family Team (CFT) meetings, the indicator of **T – CFT Meeting** will be entered in the **“Person Contacted”** field. The CFT meeting will no longer be captured in the EBP field.

If providers wish to continue capturing homework data, programs may document this information in progress notes or with an external tool, such as an Excel spreadsheet.

Please direct any questions and/or comments to the QI Matters mailbox: [**QIMatters.HHSA@sdcounty.ca.gov**](mailto:QIMatters.HHSA@sdcounty.ca.gov)